

# AUTO ENROLMENT

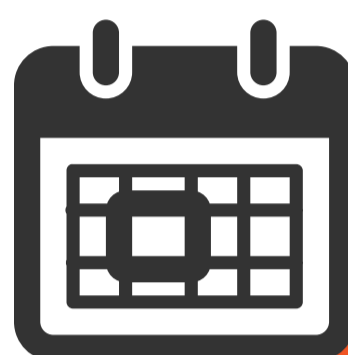


Whitepaper

Automatic enrolment is a piece of legislation on workplace pensions that came into effect in October 2012. Initially this applied to large companies but is now coming into effect for smaller companies (*see Staging Date below*). In summary every employer with at least one employee must automatically enrol eligible employees into a workplace pension scheme and contribute towards it (*broadly employees who are aged between 22 and State Pension age, earn more than **£10,000** a year and work in the UK*).

## STAGING DATE

The Staging Date is the date the legislation comes into effect for your company. You may have received a letter from the Pensions Regulator detailing your staging date. If not we would strongly recommend you find out your staging date by clicking [here](#).



You will need your PAYE reference so please do contact us if you do not know this.

## WHAT IF I DON'T HAVE ANY EMPLOYEES?



If you don't have any employees other than directors (*auto enrolment will apply if more than one director has a contract of employment*), you may not have any auto enrolment obligations. If this applies to your company then see [here](#) for what to do next.

## NEXT STEPS

The Pensions Regulator has produced a detailed guide that can be accessed [here](#). We are currently working with a supplier to provide a solution but if you want more details on your obligations and staging dates please do get in touch.



If you're interested in finding out more about Auto Enrolment give us a call on **01483 802895** or email us on [enquiries@chadsan.com](mailto:enquiries@chadsan.com).

**CHADDESLEY  
SANFORD**